

Supporting Statement for the Application Form for Membership on the Community Advisory Council (FR 1401; OMB 7100-0371)

Summary

The Board of Governors of the Federal Reserve System (Board), under delegated authority from the Office of Management and Budget (OMB), proposes to extend, without revision, the Application Form for Membership on the Community Advisory Council (Application) (FR 1401; OMB 7100-0371). The Application is used to obtain information about the experience and qualification of persons seeking to be considered for membership on the Community Advisory Council of the Board (CAC).

The Application collects an applicant's contact information; details regarding current employment and areas of expertise; a resume, which typically includes information about employment history, education, and training; and a cover letter explaining why the applicant is interested in serving on the CAC and what he or she believes are their primary qualifications. Applicants can voluntarily elect to provide additional information to support their application.

Background and Justification

In January 2015, the Board established the CAC as an advisory committee to the Board on issues affecting consumers and communities. The CAC is composed of a diverse group of experts and representatives of consumer and community development organizations and interests, including from such fields as affordable housing, community and economic development, employment and labor, financial services and technology, small business, and asset and wealth building. CAC members meet semiannually with members of the Board in Washington, D.C., to provide a range of perspectives on the economic circumstances and financial services needs of consumers and communities, with a particular focus on the concerns of low- and moderate-income consumers and communities.

The CAC complements the Board's other advisory councils – the Community Depository Institutions Advisory Council and the Federal Advisory Council – whose members represent depository institutions. The CAC serves as a mechanism to gather feedback and perspectives on a wide range of policy matters and emerging issues of interest to the Board and aligns with the Board's mission and current responsibilities. These responsibilities include, but are not limited to, banking supervision and regulatory compliance (including the enforcement of consumer protection laws), systemic risk oversight and monetary policy decision-making, and, in conjunction with the Office of the Comptroller of the Currency and Federal Deposit Insurance Corporation, responsibility for implementation of the Community Reinvestment Act.

Description of Information Collection

The Application collects the name, postal address, telephone number, and e-mail address of the applicants, and asks the applicant to identify the subject areas in which the applicant considers himself or herself to have expertise. In addition, applicants are asked to identify the

organization where they currently work, to provide their title, and to identify the type of organization where they work. Lastly, applicants are asked to submit a resume and a cover letter explaining why they are interested in serving on the CAC and what they believe are their primary qualifications. Applicants may, at their option, submit any other information they choose.

The information required on the Application may be submitted using the Board's secure online application form (<https://www.federalreserve.gov/secure/CAC/Application/>); by e-mail (CCA-CAC@frb.gov); or by postal mail to the address listed in the *Federal Register* notice.

Time Schedule for Information Collection

The Application is completed and submitted to the Federal Reserve by all applicants who seek to be considered for CAC membership. The Federal Reserve issues a Press Release and publishes a *Federal Register* notice annually announcing when it is accepting applications for membership. The *Federal Register* notice specifies the deadline for submitting applications, which typically is 60 days after publication in the *Federal Register*.

Legal Status

The Application is authorized pursuant to the Board's general authority to establish the CAC, which is derived from sections 2A and 10 of the Federal Reserve Act (FRA). Section 2A of the FRA requires the Board and the Federal Open Market Committee to maintain long run growth of the monetary and credit aggregates commensurate with the economy's long-run potential to increase production, so as to promote effectively the goals of maximum employment, stable prices, and moderate long-term interest rates (12 U.S.C. § 225a). Section 10 of the FRA authorizes the Board to "determine and prescribe the manner in which its obligations shall be incurred and its disbursements and expenses allowed and paid" (12 U.S.C. § 244). The obligation to respond is required to obtain the benefit of consideration for CAC membership.

Information provided on the Application will be kept confidential under exemption 6 of the Freedom of Information Act (FOIA) to the extent that the disclosure of information "would constitute a clearly unwarranted invasion of personal privacy" (5 U.S.C. § 552(b)(6)). For example, the release of information such as an applicant's address, home telephone number, and personal e-mail address would likely constitute a clearly unwarranted invasion of personal privacy, and therefore, be kept confidential under exemption 6 of the FOIA. However, the release of information such as the educational and professional qualifications of successful applicants would not likely constitute a clearly unwarranted invasion of personal privacy, and may be disclosed under the FOIA. In addition, once a person becomes a member of the CAC, their name, and the name and location of the organization where they are employed, would generally be listed on the Board's public website.

Determinations regarding disclosure to third parties of any confidential portions of the information collection that are considered exempt under the FOIA would be made in accordance with the Privacy Act, 5 U.S.C. § 552a(b). A hyperlink directing the applicant to the relevant Privacy Act statement is provided in the *Federal Register* notice and also when the applicant fills out the Application form on the Board's website. The Board may make disclosures in

accordance with the Privacy Act's routine use disclosure provision, 5 U.S.C. § 552a(a)(7) and (b)(3)), which permits the disclosure of a record for a purpose which is compatible with the purpose for which the record was collected. Such routine uses are listed in the Board's System of Records Notice that applies to this information collection, which can be found in: BGFRS-39, FRB-General File of the Community Advisory Council, located here:

<https://www.federalreserve.gov/files/BGFRS-39-general-file-of-the-community-advisory-council.pdf>.

Consultation Outside the Agency

On January 31, 2019, the Board published a notice in the *Federal Register* (84 FR 718) requesting public comment for 60 days on the extension, without revision, of the Application. The comment period for this notice expires on April 1, 2019.

Estimate of Respondent Burden

As shown in the table below, the annual burden for the information collection is estimated to be 314 hours. The estimated number of respondents is based on the average number of applicants that submitted an application to be considered for CAC membership in response to the *Federal Register* notices published from 2016 through 2018. These reporting requirements represent less than 1 percent of total Federal Reserve System annual paperwork burden.

	<i>Number of respondents</i>	<i>Annual frequency</i>	<i>Estimated average hours per response</i>	<i>Estimated annual burden hours</i>
FR 1401	314	1	1	314

The total cost to the public of the information collection is estimated to be \$17,600.¹

Sensitive Questions

This collection of information contains no questions of a sensitive nature, as defined by OMB guidelines.

Estimate of Cost to the Federal Reserve System

The total annual cost to the Federal Reserve System for processing the Application is negligible.

¹ Total cost to the public was estimated using the following formula: percent of staff time, multiplied by annual burden hours, multiplied by hourly rates (30% Office & Administrative Support at \$18, 45% Financial Managers at \$69, 15% Lawyers at \$68, and 10% Chief Executives at \$94). Hourly rates for each occupational group are the (rounded) mean hourly wages from the Bureau of Labor and Statistics (BLS), Occupational Employment and Wages May 2017, published March 30, 2018 www.bls.gov/news.release/ocwage.t01.htm. Occupations are defined using the BLS Occupational Classification System, www.bls.gov/soc/.